

**CHRISTIAN OPPORTUNITY  
CENTER**

Financial Statements  
Supplementary Information

August 31, 2018

## CHRISTIAN OPPORTUNITY CENTER

<b>Contents</b>	<b>Page(s)</b>
<b>Independent Auditors' Report</b> .....	1-2
<b>Financial Statements:</b>	
Statement of Financial Position.....	3
Statement of Activities .....	4
Statement of Cash Flows .....	5
Notes to Financial Statements .....	6-16
<b>Supplementary Information:</b>	
Schedule of Functional Expenses.....	17



CPAs and Advisors

Independent Auditors' Report

To the Board of Directors of  
Christian Opportunity Center  
Pella, Iowa

We have audited the accompanying financial statements of Christian Opportunity Center, a nonprofit organization, as of and for the year ended August 31, 2018, which comprise the financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting polices used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

[tdtpc.com](http://tdtpc.com)

Burlington	Cedar Rapids	Centerville	Fairfield	Mt. Pleasant	Muscatine	Oskaloosa	Pella	West Des Moines
319.753.9877	319.393.2374	641.437.4296	641.472.6171	319.385.9718	563.264.2727	641.672.2523	641.628.9411	515.657.5800

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Christian Opportunity Center as of August 31, 2018, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## **Report on Supplementary Information**

Our audit was performed for the purpose of forming an opinion on the financial statements of Christian Opportunity Center taken as a whole. The schedule of functional expenses presented on page 17 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

*TDT CPAs and Advisors, P.C.*

West Des Moines, Iowa  
November 6, 2018

**CHRISTIAN OPPORTUNITY CENTER**  
**Statement of Financial Position**  
**August 31, 2018**

<b>Assets</b>		
Cash	\$	578,240
Accounts receivable, net of allowance of \$20,000		1,226,448
Deposits receivable		1,000
Accrued interest receivable		4,668
Pledges receivable		15,187
Prepaid expenses		45,672
Investments		6,381,840
Property and equipment, net		<u>3,758,101</u>
Total assets	\$	<u><u>12,011,156</u></u>
<b>Liabilities and Net Assets</b>		
<b>Liabilities:</b>		
Accounts payable	\$	106,384
Accrued payroll payable		137,642
Payroll taxes payable		108,630
Intermediate care facility taxes payable		46,142
Accrued retirement payable		177,413
Accrued benefits payable		241,422
Other accrued liabilities		13,168
Deferred compensation payable		74,975
Notes payable		529,578
Bond payable		<u>622,050</u>
Total liabilities		<u><u>2,057,404</u></u>
<b>Net assets:</b>		
Unrestricted		9,388,598
Temporarily restricted		28,773
Permanently restricted		<u>536,381</u>
Total net assets		<u><u>9,953,752</u></u>
Total liabilities and net assets	\$	<u><u>12,011,156</u></u>

See accompanying notes to financial statements.

**CHRISTIAN OPPORTUNITY CENTER**  
**Statement of Activities**  
**For the Year Ended August 31, 2018**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
<b>Revenue, gains, and other support:</b>				
Vocational	\$ 941,054	-	-	941,054
Residential	10,520,810	-	-	10,520,810
Contributions	409,960	19,984	-	429,944
Investment income	295,214	8,462	-	303,676
Gains on investments	282,667	-	-	282,667
Net assets released from restrictions	14,037	(14,037)	-	-
Gain on sale of assets	18,665	-	-	18,665
Total revenue, gains, and other support	<u>12,482,407</u>	<u>14,409</u>	<u>-</u>	<u>12,496,816</u>
<b>Expenses:</b>				
Program services:				
Vocational	1,037,270	-	-	1,037,270
Residential	9,144,597	-	-	9,144,597
Foundation fund	213,097	-	-	213,097
Supporting services				
General and administrative	1,716,358	-	-	1,716,358
Fundraising	17,397	-	-	17,397
Total expenses	<u>12,128,719</u>	<u>-</u>	<u>-</u>	<u>12,128,719</u>
<b>Increase (decrease) in net assets</b>	353,688	14,409	-	368,097
<b>Net assets, beginning of year</b>	<u>9,034,910</u>	<u>14,364</u>	<u>536,381</u>	<u>9,585,655</u>
<b>Net assets end of year</b>	<u>\$ 9,388,598</u>	<u>28,773</u>	<u>536,381</u>	<u>9,953,752</u>

See accompanying notes to financial statements.

**CHRISTIAN OPPORTUNITY CENTER**  
**Statement of Cash Flows**  
**For the Year Ended August 31, 2018**

<b>Cash flows from operating activities:</b>	
Change in net assets	\$ 368,097
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:	
Depreciation	267,699
Gain on sale of assets	(18,665)
Gains on investments	(282,667)
Reinvested investment income	(291,988)
(Increase) decrease in:	
Accounts receivable	38,635
Other receivables	(8,941)
Prepaid expenses	(11,022)
Increase (decrease) in:	
Accounts payable	31,016
Accrued payroll payable	(250,590)
Payroll taxes payable	66,923
Intermediate care facility taxes payable	2,268
Accrued retirement payable	26,434
Other accrued liabilities	746
Deferred compensation payable	20,713
Net cash provided (used) by operating activities	<u>(41,342)</u>
<b>Cash flows from investing activities:</b>	
Proceeds from sale of property and equipment	22,400
Purchases of property and equipment	(189,529)
Proceeds from sale of investments	300,000
Purchase of investments	(300,000)
Net cash provided (used) by investing activities	<u>(167,129)</u>
<b>Cash flows from financing activities:</b>	
Principal payments on long term notes and bond payable	<u>(87,714)</u>
Net cash provided (used) by financing activities	<u>(87,714)</u>
<b>Net increase in cash</b>	(296,185)
<b>Cash, beginning of year</b>	<u>874,425</u>
<b>Cash, end of year</b>	<u>\$ 578,240</u>
<b>Supplementary disclosures:</b>	
Cash paid during the year for interest	<u>\$ 39,745</u>
Noncash activity:	
Property and equipment acquired with long term notes	<u>\$ 124,169</u>

See accompanying notes to financial statements.

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 1 - Summary of Significant Accounting Policies**

The summary of significant accounting policies of Christian Opportunity Center (the “Organization”) is presented to assist in understanding the Organization’s financial statements. The financial statements and notes are representations of the Organization’s management who is responsible for their integrity and objectivity. These accounting policies conform to accounting principles generally accepted in the United States of America and have been consistently applied in the preparation of the financial statements.

*Nature of Organization* - The Organization is a not-for-profit organization incorporated in 1969 in the State of Iowa. It is organized to provide spiritual nurturing, education, training, habilitation, and care of persons with disabilities. The Organization serves primarily persons with mental disabilities but also serves persons with other types of developmental disabilities as well as some persons with chronic mental illness. The Organization supports more than 250 persons with disabilities in a four-county area.

The Organization’s primary program revenues and expenses are classified as:

*Vocational* - Revenues and expenses incurred by locations and/or facilities for either sheltered employment or community employment programs and job training of persons with disabilities. Work contracts with area businesses provide various packaging, assembly, microfilming, and mail processing jobs as vocational services. As of April 30, 2018, the sheltered employment program was terminated.

*Residential* - Revenues and expenses incurred by sheltered villages or small group homes integrated into the community for housing and residential training, including teaching of daily living skills, of persons with disabilities.

*Tax Status* - The Organization is organized exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. As such, the Organization is exempt from Federal income taxes. The Organization has been classified as an organization that is not a private foundation under Section 509(a)(2) of the Internal Revenue Code. The Organization qualifies for the charitable contribution deduction for donors.

The Organization is required to comply with Internal Revenue Service reporting requirements and files Form 990, *Return of Organization Exempt from Income Tax*, each year. The Organization is subject to routine audits by taxing jurisdictions; however, there currently are no audits for any periods in progress.

*Basis of Accounting* - The Organization’s policy is to prepare its financial statements on the accrual basis of accounting in compliance with accounting principles generally accepted in the United States of America. Under the accrual method of accounting, revenues are recognized in the period when amounts are earned and when the amount and timing of the revenue can be reasonably estimated. Expenses are recognized in the period in which the corresponding liability is incurred.

*Basis of Presentation* - The Organization is required to report information regarding its financial position and activities according to three classes of net assets based on the existence or absence of donor-imposed restrictions. Accordingly, the Organization’s net assets and revenues, expenses, gains, and losses are classified and reported as follows:



**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 1 – Summary of Significant Accounting Policies (Continued)**

*Unrestricted net assets* - Net assets that are not subject to donor-imposed restrictions. Unrestricted net assets generally result from the receipt of revenues for providing the Organization's services, the receipt of unrestricted contributions, and the income from income-producing assets, less expenses incurred in providing services and performing administrative functions. All contributions received are considered to be available for unrestricted purposes unless specifically restricted by the donor. The Organization treats restricted contributions as unrestricted if the restriction is met or expires within the year that the contribution was received.

*Temporarily restricted net assets* - Net assets subject to donor-imposed restrictions that may or will be met, either by actions of the Organization and/or the passage of time. Temporarily restricted net assets may also include unconditional promises to give with payments due in future periods. When a restriction is met or expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

*Permanently restricted net assets* - Net assets subject to donor-imposed restrictions that they be maintained permanently by the Organization.

*Use of Estimates* - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenses during the reporting period. Accordingly, actual results could differ from these estimates.

*Cash and Cash Equivalents* - For purposes of reporting cash flows, in addition to unrestricted currency and demand deposits with banks or other financial institutions, the Organization considers highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

*Accounts Receivable* - Accounts receivable are reported at the estimated realizable amounts due from residents, third-party payers, and others for services rendered. The balance includes amounts for services rendered generally for the past two months.

On a periodic basis, management evaluates its receivables and establishes an allowance for doubtful accounts, based on a history of past write-offs and collections. Management has estimated the allowance for bad debts to be \$20,000 as of August 31, 2018.

*Pledges Receivable* - Contributions are recognized when the donor makes a promise to give that is, in substance, unconditional. Unconditional promises to give (pledges receivable) that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in subsequent years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue on the statement of activities. All pledges receivable at August 31, 2018 are expected to be collected within one year.

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 1 - Summary of Significant Accounting Policies (Continued)**

The Organization uses the allowance method to determine uncollectible pledges receivable. The allowance is based on prior collection history, types of contributions, and management's analysis of specific pledges made. Management believes all pledges receivable are collectible at August 31, 2018 and accordingly no allowance for uncollectible pledges has been recorded.

*Investments* - Investments in equity securities with readily determinable fair values and all investments in debt securities are reported at fair value in the statement of financial position with gains and losses included in the statement of activities. The fair values of marketable securities are generally determined based on quoted market prices or estimates of fair value provided by external investment managers. The amounts the Organization will ultimately realize could differ materially and significant fluctuations in fair values could occur from year to year.

Investments in certificates of deposit are recorded at historical cost plus accrued interest income.

Investments in real estate are recorded at cost.

*Property and Equipment* - Property and equipment is reported at historical cost for purchased assets or estimated fair value at the date of gift for donated assets, less accumulated depreciation. Generally, property and equipment purchases in excess of \$5,000 are capitalized. The cost of major renewals or betterments that extend the useful life of an asset are also capitalized and depreciated over their estimated useful lives. Minor items and repairs are expensed in the year the cost is incurred.

When items of property or equipment are sold or retired, the related cost and accumulated depreciation are removed from the accounts and any gain or loss is included in the statement of activities.

Depreciation of property is computed using the straight-line method over the estimated useful lives of the assets as follows:

Buildings and improvements	40 years
Office equipment	4-20 years
Workshop equipment	2-20 years
CBE equipment	3-10 years
Residential furnishings	3-25 years
Non-residential furnishings	3-25 years
Transportation	3-10 years
Land improvements	5-25 years
Other assets	3-20 years

*Revenues* - Revenues consist principally of contract fees and grants from county governments in the Organization's service area under terms of agreements to provide program services at per diem or hourly rates. Revenues are reported on the accrual basis in the period in which services are provided, at established rates. Contractual adjustments and the results of other arrangements for providing services at less than the established rates are reported as deductions from revenue in the period that the determination is made.

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 1 - Summary of Significant Accounting Policies (Continued)**

*Investment Income* - Income and gains or losses on investments are reported in the statement of activities as follows:

Increases in permanently restricted net assets if the terms of the gift that gave rise to the investment or applicable law require income or gains to be added to the principal of a permanent endowment.

Increases in temporarily restricted net assets if the terms of the gift or applicable law impose restrictions on the use of the income.

Increases in unrestricted net asset in all other cases.

Interest earned on interest-bearing accounts is accounted for as income in the program group in which the cash was reported.

*Advertising Costs* - The Organization expenses non-direct response advertising as incurred. Advertising and related printing expense was \$22,192 for the year ended August 31, 2018.

*Functional Allocation of Expenses* - The costs of providing the various programs and other activities have been reported on a functional basis in the statement of activities. The allocation of expenses was made first by direct allocation to program areas on the basis of supporting documentation. The remaining balances have been allocated among programs and supporting services on the basis of time records and estimates made by the Organization's management. Accordingly, certain costs, such as depreciation and interest, have been allocated among the programs and activities directly benefited.

*Compensated Absences* - The Organization pays accrued vacation hours to the extent of 120 hours maximum to employees meeting certain requirements upon termination of employment. The accrued benefits payable represents these accumulated hours at current rates of pay.

*Donated Services* - During the year ended August 31, 2018, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded.

*Date of Management's Review* - Management has evaluated events through November 6, 2018, the date when the financial statements were available to be issued.

**Note 2 - Investments**

Investments at August 31, 2018 consist of the following:

Certificates of deposit	\$	736,379
Mutual funds		5,610,914
Real estate investment		34,547
Total	\$	6,381,840

As of August 31, 2018, real estate investment consisted of two undeveloped lots that were purchased for potential future construction of handicap homes.

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 2 - Investments (Continued)**

Investment income for the year ended August 31, 2018 is as follows:

Interest	\$	11,687
Dividends and capital gains		291,989
Gains on investments, net		282,667
Total	\$	586,343

**Note 3 - Fair Value Measurement**

The Organization values its assets at fair value. Accounting guidance establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

- Level 1 Unadjusted quoted prices in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities;
- Level 2 Quoted prices in markets that are not considered to be active or financial instruments for which all significant inputs are observable, either directly or indirectly;
- Level 3 Prices or valuations that require inputs that are both significant to the fair value measurement and unobservable.

The following table presents by level, within the fair value hierarchy, the assets at fair value as of August 31, 2018. Assets are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

Description	August 31, 2018	Quoted Prices in Active Markets for Identical Assets (Level 1)	Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Mutual funds	\$ 5,610,914	5,610,914	-	-
Total	\$ 5,610,914	5,610,914	-	-

The Organization recognizes transfers of assets into and out of levels as of the date an event or change in circumstances causes the transfer. There were no transfers between levels in the year ended August 31, 2018.

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 4 - Property and Equipment**

Property and equipment are stated at net book value as of August 31, 2018. The original cost, accumulated depreciation and resulting net book value, by asset group, are as follows:

<b>Asset Group</b>	<b>Original Cost</b>	<b>Accumulated Depreciation</b>	<b>Net Book Value</b>
Land	\$ 388,938	-	388,938
Buildings and improvements	8,618,370	5,471,438	3,146,932
Office equipment	1,079,491	1,075,228	4,263
Workshop equipment	238,490	237,443	1,047
CBE equipment	1,112	1,112	-
Residential furnishings	419,179	418,382	797
Non-residential furnishings	148,017	147,415	602
Transportation	735,589	602,595	132,994
Land improvements	302,572	230,611	71,961
Other assets	125,626	115,059	10,567
<b>Total</b>	<b>\$ 12,057,384</b>	<b>8,299,283</b>	<b>3,758,101</b>

Total depreciation expense for the year ended August 31, 2018 was \$267,699.

**Note 5 - Retirement Plan**

The Organization sponsors a defined contribution 401(k) profit sharing plan. Employees age 21 or older are eligible to participate after obtaining one year (1,000 or more hours) of service. Eligible participants may make elective deferrals from their payroll up to limits allowable by federal law. Participants are always 100 percent vested in their 401(k) elective deferral contributions.

The Organization may make a discretionary contribution each plan year. The Organization's contributions are accrued throughout the year. A one-time payment to the retirement account is made annually, subsequent to fiscal year end, upon approval of the contribution rate by the board of directors and the finalization of eligible wages. Contributions of 3 percent of eligible participant wages were approved by the board of directors and totaled \$177,413 for the year ended August 31, 2018.

**Note 6 - Deferred Compensation**

In December 2013, the Organization established an unfunded nonqualified deferred compensation plan for select management level employees. Under the plan, the Organization may declare an annual employer contribution up to legally prescribed maximums. Employer contributions represent an unsecured liability which must be funded at the time of distribution. In addition, participants may make contributions to the plan up to legally prescribed maximums. Through August 31, 2018, there have been no participant contributions.

At December 30 of each plan year, a participant's account will be credited with a 5% annual rate of return on the balance at that date. Upon separation of employment, a participant will receive a lump sum distribution unless a 10 year annuity option is selected.

The organization declared an \$20,713 contribution in December 2017. The balance of the deferred compensation plan at August 31, 2018 equaled \$74,975.

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 7 - Long-term Debt**

Note payables as of August 31, 2018 are as follows:

Note payable to Leighton State Bank was obtained in June 2015 to finance the purchase of real estate in Oskaloosa, Iowa. Terms of the note require monthly payments of \$871 including principal and interest at 4.50 percent per annum, with final maturity in June 2025. The note is secured by the property purchased with an approximate carrying value of \$105,000. The balance of the note payable to Leighton State Bank was \$61,633 at August 31, 2018.

Note payable to Marion County Bank was obtained in July 2015 to finance the purchase of real estate in Pella, Iowa. Terms of the note require monthly payments of \$1,467 including principal and interest at 4.125 percent per annum, with final maturity in July 2025. The note is secured by the property purchased with an approximate carrying value of \$155,000. The balance of the note payable to Marion County Bank was \$106,554 at August 31, 2018.

Note payable to Marion County Bank was obtained in November 2015 to finance the purchase of real estate in Knoxville, Iowa. Terms of the note require monthly payments of \$1,507 including principal and interest at 4.125 percent per annum, with final maturity in November 2025. The note is secured by the property purchased with an approximate carrying value of \$148,000. The balance of the note payable to Marion County Bank was \$115,228 at August 31, 2018.

Note payable to Marion County Bank was obtained in July 2016 to finance the purchase of real estate in Johnston, Iowa. Terms of the note require monthly payments of \$1,507 including principal and interest at 4.125 percent per annum, with final maturity in July 2026. The note is secured by the property purchased with an approximate carrying value of \$148,000. The balance of the note payable to Marion County Bank was \$121,994 at August 31, 2018.

Note payable to Marion County Bank was obtained in June 2018 to finance the purchase of real estate in Oskaloosa, Iowa. Terms of the note require monthly payments of \$798 including principal and interest at 4.625 percent per annum, with final maturity in June 2038. The note is secured by the property purchased with an approximate carrying value of \$156,000. The balance of the note payable to Marion County Bank was \$124,169 at August 31, 2018.

Bond payable as of August 31, 2018 is as follows:

Development revenue bond issued by the Iowa Finance Authority who assigned its rights under a loan agreement to Marion County State Bank. Monthly payments of \$5,392, including interest at 3.25 percent per annum through February 1, 2015. On February 1, 2015, the interest rate was adjusted to 3.04 percent per annum with monthly payments of \$5,314. On March 1, 2020 and 2025, the interest rate on the bond will be adjusted using a municipal market index. The bond matures February 1, 2030. The bond is secured by a mortgage on real property in Indianola and Pella, Iowa with an approximate carrying value of \$815,000. The balance of the bond payable to Marion County Bank was \$622,050 at August 31, 2018.

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 7 - Long-term Debt (continued)**

Maturities of the notes and bond payable for the years following August 31, 2018 are as follows:

2019	\$	97,739
2020		101,388
2021		105,179
2022		109,114
2023		113,190
Thereafter		<u>625,018</u>
Total	\$	<u>1,151,628</u>

Interest expense for the year ended August 31, 2018 was \$39,745.

**Note 8 – Bequests**

The Organization has made a concentrated effort to work with parents of persons supported in their estate planning. As a result, the Organization has knowledge of being included as a beneficiary in several wills. In addition, as a member of the Barnabas Foundation, which assists people in their estate planning, the Organization has knowledge of being included as a beneficiary in several wills. No amounts have been recorded for these bequests as they are considered “intentions” to give which are not legally enforceable. Amounts will be recorded when the Organization has received legal notice that the deceased’s will has been declared valid, and the bequest amount and estimated receipt date are known.

Management and various board members have had meetings with several benefactors who have stated their intention to make a donation. These donations have not been included in the financial statements as they do not meet the required criteria for recognition.

**Note 9 - Operating Leases**

The Organization leases certain equipment and vehicles under leases which expire at various dates through February 2022. Total lease expense for the year ended August 31, 2018 was \$82,568.

Future minimum lease payments due under the leases at August 31, 2018 are as follows:

2019	\$	74,165
2020		48,384
2021		36,195
2022		5,330
2023		-

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 10 - Restrictions on Net Assets**

Temporarily restricted net assets at August 31, 2018 are available for the following purposes:

Available for the purpose of:		
Supplemental needs	\$	6,492
Future operations		<u>22,281</u>
Temporarily restricted net assets	\$	<u>28,773</u>

During the year ended August 31, 2018, net assets were released from donor restrictions by incurring expenses or by satisfying the purpose or time restrictions specified by the donors as follows:

Purpose restriction accomplished:		
Special education	\$	8,153
Operations		<u>5,884</u>
Total restrictions released	\$	<u>14,037</u>

Permanently restricted net assets at August 31, 2018, are restricted to investment in perpetuity, the income from which is expendable for the purpose of special education.

**Note 11 - Endowment Fund**

The Financial Accounting Standards Board (FASB) provides guidance on the net asset classification of donor-restricted endowment funds for a nonprofit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA). FASB also requires additional disclosures about an organization's endowment funds (both donor-restricted endowment funds and board-designated endowment funds) whether or not an organization is subject to UPMIFA.

The State of Iowa enacted UPMIFA effective July 1, 2008, the provisions of which apply to endowment funds existing on or established after that date.

The Organization's endowment consists of one donor-restricted fund. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

Management has interpreted the UPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment fund absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified as permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Organization, and (7) the Organization's investment policies.



**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

**Note 11 - Endowment Fund (Continued)**

As stated above, the Organization's endowment consists of one donor-restricted fund. The donor restrictions include the principal be invested in guaranteed investments that the Organization has interpreted to mean certificates of deposit. The Organization's spending policy for this endowment fund is a percentage of its average rate of all the Organization's certificates of deposit at the end of the year, which was 1.6 percent at August 31, 2018.

Endowment net asset composition by type of fund at August 31, 2018 is as follows:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total Endowment Net Assets</u>
Donor-restricted endowment fund	\$ -	-	536,381	536,381

Changes in endowment net assets for the year ended August 31, 2018 are as follows:

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total Endowment Net Assets</u>
Endowment net assets, beginning of year	\$ -	-	536,381	536,381
Contributions	-	-	-	-
Investment income	-	8,153	-	8,153
Net appreciation (depreciation)	-	-	-	-
Amounts appropriated for expenditure	-	(8,153)	-	(8,153)
Endowment net assets, end of year	\$ -	-	536,381	536,381

**Note 12 - Concentration of Credit Risk**

*Cash* - The Organization maintains its cash in bank demand deposit accounts at multiple financial institutions. Frequently, the balances of these cash deposits have exceeded the Federal Deposit Insurance Corporation's (FDIC) insured limit of \$250,000. The Organization has not experienced any losses in such accounts. It is the opinion of management that the solvency of the referenced financial institution is not of particular concern at this time.

*Accounts Receivable* - In the normal course of operations, the Organization extends unsecured credit to customers (including persons served, state and county agencies, and private companies), principally all of whom are located in the local four-county area served. Consequently, the Organization's ability to collect the amounts due may be affected by economic fluctuations in the geographic region. At August 31, 2018, four providers represented 96% of the total accounts receivable. Management believes the concentration of credit risk is minimal due to the nature of the receivables and the collection history of these types of accounts.

**CHRISTIAN OPPORTUNITY CENTER**  
**Notes to Financial Statements**  
**August 31, 2018**

---

**Note 12 - Concentration of Credit Risk (Continued)**

*Major Customers* - The Organization provides residential and vocational services on a monthly basis under agreements with state and county agencies in the State of Iowa, and private companies. Approximately 83% of residential and vocational revenue for the year ended August 31, 2018, was generated from Title XIX Medicaid, HCBS Medicaid and three managed care organizations. Management believes the concentration of credit risk is minimal due to the nature of the services and the relationship histories of these providers.

**CHRISTIAN OPPORTUNITY  
CENTER**

Supplementary Information

August 31, 2018

**CHRISTIAN OPPORTUNITY CENTER**  
**Schedule of Functional Expenses**  
**For the Year Ended August 31, 2018**

	Program Services				Supporting Services		
	Vocational	Residential	Foundation		General / Admin	Fundraising	Total
			Fund	Total			
Staff salaries and wages	\$ 695,109	6,188,758	-	6,883,867	999,611	-	7,883,478
Group health and life insurance	90,327	859,595	-	949,922	102,979	-	1,052,901
Retirement plan	10,846	163,176	-	174,022	36,990	-	211,012
Other staff benefits	2,237	11,524	-	13,761	3,193	-	16,954
Payroll taxes	41,316	449,736	-	491,052	71,202	-	562,254
Workers compensation insurance	5,351	80,498	-	85,849	18,248	-	104,097
Audit and accounting	5,642	24,449	-	30,091	1,254	-	31,345
Other therapy and consulting services	286	82,600	-	82,886	5,920	-	88,806
Office supplies	6,231	38,812	-	45,043	31,580	-	76,623
Computer services	1,290	2,797	-	4,087	71,773	-	75,860
Medical supplies	441	75,367	-	75,808	2,450	-	78,258
Recreation and activities	327	22,481	-	22,808	-	-	22,808
Food	644	205,676	-	206,320	6,181	-	212,501
Production supplies	10,150	779	-	10,929	-	-	10,929
Telephone	5,135	43,539	-	48,674	6,950	-	55,624
Facility and equipment rent	10,019	124,348	-	134,367	6,095	-	140,462
Building and grounds maintenance	18,389	206,323	-	224,712	41,776	-	266,488
Utilities	26,843	104,995	-	131,838	20,653	-	152,491
Insurance	2,885	24,737	-	27,622	24,697	-	52,319
Advertising and printing	1,270	8,638	-	9,908	12,284	-	22,192
Vehicle and travel expenses	87,444	111,478	-	198,922	42,259	-	241,181
Staff development and training	2,000	17,896	-	19,896	16,139	-	36,035
Dues and subscriptions	52	771	-	823	30,334	-	31,157
Furnishings expense	32	28,976	-	29,008	3,010	-	32,018
Miscellaneous	774	9,963	5,136	15,873	17,056	-	32,929
Bad debt expense	-	-	-	-	105,195	-	105,195
Depreciation	11,264	217,906	-	229,170	38,529	-	267,699
Interest	966	38,779	-	39,745	-	-	39,745
Staff enhancement	-	-	153,262	153,262	-	-	153,262
Special education	-	-	15,456	15,456	-	-	15,456
Special trips and camps	-	-	22,197	22,197	-	-	22,197
Spiritual nurture	-	-	11,947	11,947	-	-	11,947
Special events	-	-	5,099	5,099	-	17,397	22,496
	\$ <u>1,037,270</u>	<u>9,144,597</u>	<u>213,097</u>	<u>10,394,964</u>	<u>1,716,358</u>	<u>17,397</u>	<u>12,128,719</u>

See accompanying notes to financial statements.